

## **BRITISH THYROID ASSOCIATION GUIDELINE ENDORSEMENT**

The British Thyroid Association (BTA) is committed to promoting activities that progress the field of thyroidology and enhance the clinical care of patients with thyroid disorders. The BTA is responsible for the development and production of guidelines in various thyroidology subject areas but is willing, in principle, to endorse guidelines prepared by other societies.

### **BTA endorsement of guidelines developed by other societies**

Endorsement of guidelines by the BTA will be dependent upon the following criteria being met:

The guideline proposal has been formally ratified by the BTA Executive Committee as complementary to the BTA's objectives, strategies and policies.

ii) The guideline does not conflict with an existing BTA document or guideline on the subject area.

The BTA has been approached in a timely manner and hence has the opportunity through nominated representation, to make an appropriate designated contribution to the guideline.

An Executive Committee member (or BTA member with specialist expertise identified by the Executive Committee) will be appointed to lead on behalf of the BTA.

The lead person will review the draft guideline document and submit a report to the Executive Committee.

The Executive Committee will review the draft guideline document and the lead's submitted report. A decision will be made to either endorse the guideline in full, approve the guideline with amendments or decline endorsement.

A final guideline copy must be approved by the Executive Committee to grant guideline endorsement.

## **Documentation of BTA endorsement and use of the BTA logo**

The published guideline will include a reference that the document has been formally endorsed by the BTA.

The BTA's logo may not be used until final written approval is provided by The BTA Executive Committee.

A proof of the final document bearing the BTA's name or logo must be submitted to the BTA Executive Committee for approval before publication.

The BTA will be granted written permission to provide a BTA website link to the endorsed document.